



Eunisell

Requisition Form

EL-GLB-EN-F006 Rev. 1

EU-RF _____

Date: 12/5/2020

Requestor: CHIDINMA NWOGU

Dept.: HR/ADMIN

SUPPLIER / VENDOR INFORMATION

(Complete as applicable)

Supplier / Vendor: <u>NICKOL OIL & GAS</u>	
Delivery Address: <u>EUNISELL PH BASE</u>	
Reason for requisition/ PO No <u>DIESEL FOR BASE USE</u>	
Supplier Contact (Name):	Contact Phone & Email:
Payment Terms:	Expedited Delivery? <input type="checkbox"/> No <input type="checkbox"/> Overnight <input type="checkbox"/> 2-day <input type="checkbox"/> Other <i>indicate below</i>
Preferred Delivery Method:	<input type="checkbox"/> Courier Services <input type="checkbox"/> Sea Freight <input type="checkbox"/> Air Freight <input type="checkbox"/> Will Pick Up / Retail Store Purchase <input type="checkbox"/> Other <i>indicate below</i>
Notes / Special Requirements / Comments:	

PRODUCTS / ITEMS / SERVICES REQUESTED

(Complete as applicable)

Qty	Part #	Description	Unit Price	Total Price	Desired Delivery Date	Notes
<u>2000</u>		<u>2000LTRS OF DIESEL</u>	<u>200</u>	<u>410,000</u>		<u>including truck cost 410,000</u>
GRAND TOTAL FOR REQUISITION				<u>410,000</u>		

REQUISITION APPROVAL

See procedure *purchasing* for approval authority levels and required approvals.

<u>Chidinma Nwoogu</u>	<u>12/05/2020</u>		
ENTER TITLE HERE	DATE	ENTER TITLE HERE	DATE

2020

STOCK CARD

Re-order level 950 litres

Name Diesel

Code _____

Date	Details	Receipt			Issues			Balance	
		Qty	Price	Value	Qty	Price	Signature Value	Qty	Value
01/04/20									
01/04/20	Issue to generator	500						450	760
03/04	To Isuzu Forklift	40					DKP	410	720
08/04	Issue to Shuttle bus	20						390	680
13/04	To generator	200						190	660
16/04	Issue to shuttle bus	40		BD9539DJ			DKP	150	640
16/04	New Purchase			2000 Ltrs					
	Bal. Cld			2150 Ltrs					
17/04	Issue to Shuttle bus	20		FKJ454xm				2130	620
17/04	To generator	850						1280	620
23/04	Issue to Shuttle bus	70		BD9539DJ			DKP	1210	620
23/04	Issue to shuttle bus	20		FKJ454m			DKP	1190	620
23/04	Issue to Hylux (escort)	80	Solution Operator Movement	Rum-139AE			DKP	1110	620
28/04	To Isuzu Forklift	40					DKP	1070	620
30/04	Issue to Solution generator	60						1010	620
01/05	Runsell Solution generator	20						990	620
04/05	Solution generator	200						790	620
06/05	Washing of hydrocylgl bundle	30						760	620
06/05	To generator	500						260	620
06/05	Issue to Security	50						210	620
06/05	To Isuzu Forklift	20						190	620